## **OVERVIEW AND SCRUTINY PANEL**

## **DRAFT ANNUAL WORK PROGRAMME – 2017-18**

| Date of Meeting | Report  | Lead Officer           |
|-----------------|---|------------------------|
|                 |   |                        |
| 6 July 2017     | Executive Forward Plan  | Kathy Trant            |
|                 | Task and Finish Group Updates   | •                      |
|                 | Findings from the SH/WD Joint Steering Group                                    | SLT                    |
|                 | Overview of the Sickness Absence Monitoring Process                             | Andy Wilson            |
|                 | Review of the Street Naming and Numbering Policy                                | Kate Hamp              |
|                 | Health and Safety Policy Progress Report  | Ian Luscombe           |
|                 | Revenue and Benefits Service Overview   | Issy Blake             |
|                 | T18 Payback Period  | Lisa Buckle            |
|                 | S106 Agreements: Monitoring Arrangements and Control Mechanisms                 | Lisa Buckle            |
|                 |   |                        |
| 27 July 2017    | Quarterly Performance Indicators (NB. to include Development Management Pl's)   | Jim Davis / Pat Whymer |
|                 | Executive Forward Plan  | Kathy Trant            |
|                 | Task and Finish Group Updates   |                        |
|                 | South Devon College Principal Presentation (confirmation awaited)               |                        |
|                 | NEW Devon and South Devon and Torbay CCG Representatives (confirmation awaited) |                        |
|                 | Future Use of Follaton House – to include heating                               | Stuart Truss           |
| 24 August 2017  | Executive Forward Plan  | Kathy Trant            |
|                 | Task and Finish Group Updates   | Training Training      |
|                 |   |                        |
| 5 October 2017  | Executive Forward Plan  | Kathy Trant            |
|                 | Task and Finish Group Updates   |                        |
| 9 November 2017 | Quarterly Performance Indicators (NB. to include Development Management Pl's)   | Jim Davis / Pat Whymer |
|                 | South Devon and Dartmoor Community Safety Partnership – Annual Update           | Louisa Daley           |
|                 | South Hams Citizens Advice Bureau – Annual Update                               | Louisa Daley           |
|                 | South Hams CVS – Annual Update  | Louisa Daley           |
|                 | Executive Forward Plan  | Kathy Trant            |
|                 | Task and Finish Group Updates   |                        |
|                 |   |                        |

| 18 January 2018 | Draft Budget 2018/19 (joint meeting with DM Committee Members                 | Lisa Buckle            |
|-----------------|---|------------------------|
|                 | Executive Forward Plan  | Kathy Trant            |
|                 | Task and Finish Group Updates   |                        |
|                 |   |                        |
| 8 February 2018 | Quarterly Performance Indicators (NB. to include Development Management Pl's) | Jim Davis / Pat Whymer |
|                 | Executive Forward Plan  | Kathy Trant            |
|                 | Task and Finish Group Updates   |                        |
|                 |   |                        |
| 22 March 2018   | Executive Forward Plan  | Kathy Trant            |
|                 | Task and Finish Group Updates   |                        |
|                 |   |                        |
| 3 May 2018      | Quarterly Performance Indicators (NB. to include Development Management Pl's) | Jim Davis / Pat Whymer |
|                 |   |                        |

## Future items to be programmed:-

- Renewable Energy – Income Generation Opportunities (Task and Finish?).